

INVITATION TO BID

Sealed bids for the following project will be received by the Procurement Manager until 4:00 P.M., Eastern Time, September 15, 2026, and at that time publicly opened in City Hall Conference Room 436, 415 Broad Street, Kingsport, TN. All bids will be considered for award or rejection at a later date.

PROJECT: Large Meter Testing & Repair

All Minority and Women-Owned contractors are encouraged to participate.

A bid bond or certified check in an amount equal to five percent (5%) of the total of the bid is required. Certified checks should be made payable to City Treasurer, City of Kingsport. The successful bidder will be required to execute acceptable Performance and Payment Bonds in an amount equal to one hundred (100%) percent of the contract price.

All bidders must be licensed Contractors as required by the Contractors Licensing Act of 1994 (TCA Title 62, Chapter 6). No bid will be opened unless the outside of the sealed envelope containing the bid provides the following information: the Contractor's license number, the date of the license's expiration, and a quotation of that part of his classification applying to the bid; the Geothermal, HVAC, Masonry, Plumbing, Roofing, and Electrical subcontractor's license number, each date of the license expiration and that part of each classification applying to the bid if the value of work is \$25,000 or greater; (\$100,000.00 or greater for Masonry) if value of the subcontractor's work is less than \$25,000, (\$100,000.00 for Masonry), the bid envelope is to be indicated with the phrase "Subcontractor's bid is less than \$25,000" (\$100,000.00 for Masonry) after each appropriate heading. If no Subcontractor's are being used, the outside of the envelope must state, "No Subcontractors are being used on this project".

By submission of a signed bid, the bidder certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder.

No submitted bids may be withdrawn for a period of sixty (60) days after the scheduled closing time for receipt of bids. All bids shall be signed, sealed and addressed to the Procurement Manager, City of Kingsport, 415 Broad St., Kingsport, TN 37660, and marked "Large Meter Testing & Repair". The City by its governing regulations reserves the right to accept or reject any or all bids received, to waive any informalities in bidding and to re-advertise.

PUB IT: 08/22/26

Chris McCartt
City Manager



August 22, 2026

PROJECT: Large Meter Testing & Repair

Dear Prospective Bidder:

You are invited to submit a sealed price proposal for the above project. A copy of the Invitation to Bid, Bid Proposal, Compliance Affidavits Form, and Envelope Cover are attached. Please make certain you sign your bid, Affidavits Form (affidavits form must also be notarized), and include with your sealed bid. A bid bond will be required. Proposals must be submitted on the forms provided by the City. Utilize the envelope cover provided and please do not leave the subcontractors portion blank.

If you have questions please contact me at (423) 229-9315 or email brentmorelock@kingsporttn.gov . We look forward to receiving your proposal.

Sincerely,

Brent Morelock, CPPO, CPPB
Procurement Manager

C: Engineering

COMPLIANCE AFFIDAVIT(S) (TOTAL OF 2 PAGES)

THIS COMPLIANCE AFFIDAVIT MUST BE SIGNED, NOTARIZED AND INCLUDED WITH ALL BIDS – FAILURE TO INCLUDE THIS FORM WITH THE BID SUBMITTED SHALL DISQUALIFY THE BID FROM BEING CONSIDERED.

VENDOR: _____

CONFLICT OF INTEREST:

1. No Board Member or officer of the City of Kingsport or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for the City of Kingsport has a direct interest in the award of the vendor providing goods or services.
2. No employee, officer or agent of the grantee or sub-grantee will participate in selection, or in the award or administration of an award supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of their immediate family, his or her partner, or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.
3. The grantee's or sub-grantees officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from vendors, potential vendors, or parties to sub-agreements.
4. Do you or any officers/part-owners/stake-holders/employees of this company have any relative(s) (relatives include spouse, children, stepchildren or any to whom you are related by blood or marriage) that are currently employed by the City of Kingsport, Tennessee, including the Kingsport City School System or serve on the Kingsport Board of Mayor and Aldermen or the Kingsport Board of Education?
_____ Yes _____ No

If you answered yes please state the name and relationship of the employee or member of the Kingsport Board of Mayor and Aldermen or Kingsport Board of Education member

5. Are you or any officers/part-owners/stake-holders/employees of this company also employees of the City of Kingsport, including the Kingsport City School System or serve on the Kingsport Board of Mayor and Aldermen or Kingsport Board of Education? _____ Yes _____ No

If you answered yes please state the name of the employee or board member

6. By submission of this form, the vendor is certifying that no conflicts of interest exist.

DRUG FREE WORKPLACE REQUIREMENTS:

7. Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with TCA 50-9-112.

ELIGIBILITY:

8. The vendor is eligible for employment on public contracts because no convictions or guilty pleas or pleas of nolo contendere to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with an award from the State of Tennessee or any political subdivision thereof have occurred.

GENERAL:

9. Vendor fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer.
10. Such offer is genuine and is not a collusive or sham offer.

IRAN DIVESTMENT ACT:

11. Concerning the Iran Divestment Act (TCA 12-12-101 et seq.), by submission of this bid/quote/proposal, each vendor and each person signing on behalf of any vendor certifies, and

in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each vendor is not on the list created pursuant to § 12-12-106.

NON-COLLUSION:

12. Neither the said vendor nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other responder, firm, or person to submit a collusive or sham offer in connection with the award or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such award or agreement ,or collusion or communication or conference with any other firm, or, to fix any overhead, profit, or cost element of the offer price or the offer price of any other firm, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Kingsport or any person interested in the proposed award or agreement.
13. The price or prices quoted in the attached offer are fair, proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the firm or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

BACKGROUND CHECK REQUIREMENT FOR SCHOOL SYSTEM SUPPLIERS:

14. In submitting this bid/quote/proposal, you are certifying that you are aware of the requirements imposed by TCA § 49-5-413 (d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who may come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.

NON-BOYCOTT OF ISRAEL AFFIDAVIT

15. Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

The undersigned hereby acknowledges and verifies that the response submitted to this solicitation is in full compliance with the applicable laws/listed requirements. The undersigned also declares under penalty of perjury under the laws of the State of Tennessee that the foregoing is true and correct.

SIGNED

BY:_____

PRINTED NAME:_____

TITLE:_____

SUBSCRIBED AND SWORN TO BEFORE ME THIS DATE:_____

BY (NOTARY PUBLIC):_____

MY COMMISSION EXPIRES ON:_____

BID ENVELOPE COVER

THIS FORM IS TO BE FIRMLY ATTACHED TO THE OUTSIDE OF THE ENVELOPE CONTAINING THE BID

PART 1

ALL BIDDERS MUST COMPLETE THIS SECTION

Project Name: _____

Project Opening Date & Time: _____

Contractor's Licensed Name: _____

Contractor's Address: _____

Contractor's License Number: _____

Contractor's License Expiration Date: _____

Contractor's License Classification: _____

PART 2 - SUBCONTRACTORS

ALL BIDDERS MUST COMPLETE THIS SECTION. IF SUBCONTRACTOR'S BID AMOUNT IS \$25,000 OR MORE FOR (1) ELECTRICAL, (2) PLUMBING, (3) HEATING, VENTILATION, AIR CONDITIONING, (4) GEOTHERMAL, (5) ROOFING OR \$100,000 OR MORE FOR (6) MASONRY. IF THAT PORTION OF THE BID IS LESS THAN \$25,000 FOR ELECTRICAL, PLUMBING, HVAC, GEOTHERMAL, OR ROOFING ENTER "NONE" OR N/A IN THE NAME SPACE FOR THOSE CATEGORIES BELOW. IF THAT PORTION OF THE BID IS LESS THAN \$100,000 FOR MASONRY ENTER "NONE" OR N/A IN THE NAME SPACE FOR THAT CATEGORY BELOW.

1) Electrical

Name: _____

License Number: _____

License Expiration Date: _____

Classification: _____

4) Geothermal

Name: _____

License Number: _____

License Expiration Date: _____

Classification: _____

2) Plumbing

Name: _____

License Number: _____

License Expiration Date: _____

Classification: _____

5) Roofing

Name: _____

License Number: _____

License Expiration Date: _____

Classification: _____

3) HVAC

Name: _____

License Number: _____

License Expiration Date: _____

Classification: _____

6) Masonry

Name: _____

License Number: _____

License Expiration Date: _____

Classification: _____

SCOPE OF WORK

Testing and Repair of Large Water Meters



City of Kingsport, TN

Utilities Department

August 2026

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II. PROPOSAL INSTRUCTIONS

1. GENERAL

- 1.1 The intent of this proposal is to establish a contract for Testing and Repair of Large Water Meters.
- 1.2 The specifications contained within this proposal are the minimum requirements. Any omission shall not relieve the Proposer of furnishing quality service in a timely manner. Any variances must be clearly identified.
- 1.3 No contract entered into as the result of the Proposer's response to this request may be subject to any type of non-disclosure agreement.

2. SUBMITTAL PROCEDURES

- 2.1 **Bids will be received by City of Kingsport Purchasing.**
- 2.2 One original proposal signed by an authorized representative and one (1) copy (for a total of 2) shall be enclosed.
- 2.3 Proposal submittals, modifications, or corrections received after the scheduled closing time will not be considered and will be returned. The City of Kingsport (the City) is not responsible for delays in delivery by mail, courier, etc.
- 2.4 No submitted proposals may be withdrawn for a minimum of sixty (60) days after proposal opening.

3. PROPOSAL DOCUMENTS

- 3.1 The proposal shall include the following documents:
 - A. A cover letter with the name, address, phone number, fax number, and website URL for your firm together with the name, address, phone number, fax number, and email for the project manager or person whom the City can contact in regard to the RFP.
 - B. A written description of the services proposed.
 - C. Contractor qualifications summary documenting a minimum of 5 years of experience in the type of work, size, and scope specified.
 - D. Reference page, which shall contain contact names, telephone numbers, and email address, which the City can use in the verification process.
 - E. Bid Proposal form
 - F. Signed and Notarized Affidavits Form
 - G. Completed Bid Envelope Cover – Don't leave Subcontractors portion blank.

4. ACCEPTANCE/REJECTION OF PROPOSALS

- 4.1 The City reserves the right to accept any or all proposals and make the award to the Proposer, who, in the opinion of the City, is in their best interest. Considerations in the award shall be: company and employee qualifications, product service guarantee necessary resources for the job, agreement with the City's terms and conditions, and cost.

- 4.2 The City reserves the right to determine the low Proposer either on the basis of the individual items or on the basis of all items included in its Request for Proposal, unless otherwise expressly provided in the Request for Proposal. The City reserves the right to accept any item or group of items of any kind and to modify or cancel in whole or in part, its Request for Proposal.
- 4.3 The City reserves the right to reject the proposal of any vendor who has previously failed in the proper performance of an award, has failed to deliver on time contracts of similar nature, who has been suspended or disbarred from doing business with the City, or who is not in a position to perform properly under this contract.
- 4.4 The City, in accordance with its governing directives, reserves the right to reject any or all Proposals and to waive informalities, irregularities, and technicalities in the proposal process and to issue a new request for proposal, and unless otherwise specified by the Proposer, to accept any item.

5. PROJECT COMPLETION

- 5.1 Work must be completed by October 31, 2026.

6. INSURANCE REQUIRED

- 6.1 During any work performed by the successful Proposer(s) on the premises of the City or otherwise, the successful Proposer(s) agrees to take such measures as will effectively prevent any accident to person(s) or property during or in connection with the work; and especially to indemnify and save harmless the City from all loss, costs, damages, expense, and liability for property damage and for bodily injuries to, or death of, any persons, including without limitation, as to both property damage and bodily injury, and the Proposer and the City and their representative agents and employees, occasioned in any way by the acts or omissions of the Proposer, or the Proposer's agents, employees, during or in connection with said work, excepting only property damage, bodily injury or death caused by the sole negligence of the City, its agents or employees.
- 6.2 The successful Proposer shall maintain such insurance as will protect from claims under Workers' Compensation Acts and from any claims for bodily injuries, including death, either to its employees or others, and from all claims on account of property damage, which may arise in connection from said work.
- 6.3 Insurance required (minimum):
 - A. One Million Dollars (\$1,000,000.00) limit Comprehensive General Public and Professional Liability, Comprehensive Automobile Liability and Owner's Liability.
 - B. All Certificates of insurance and policies shall contain the following clause: "The insurance covered by this Certificate will not be canceled or materially altered, except after thirty (30) days written notice has been received by the City."
- 6.4 The insurance requirements will be effective for the life of any contract/agreement entered into by the Proposer and the City.

7. GENERAL TERMS AND CONDITIONS

- 7.1 Taxes – The City is exempt from Federal Excise Tax, State of Tennessee and local sales tax. The Proposer must quote prices which do not include these taxes, unless by law the taxes must be a part of the price. Exemption certificates will be furnished upon request.
- 7.2 F.O.B. – All prices will be quoted F.O.B. Kingsport, Tennessee; delivery to City of Kingsport's location shall be without additional charge.
- 7.3 Indemnification – The City of Kingsport, its officers, agents, and employees shall be held harmless from liability from any claims, damages, and actions of any nature arising from the use of any service and/or materials furnished by the Proposer, provided that such liability is not attributable to negligence on the part of the using agency of failure of the using agency to use the materials in the manner outlined by the Proposer in descriptive literature or specifications submitted with the Proposal. The City will not indemnify the successful Proposer.
- 7.4 Patent Liability – The successful Proposer, at his own expense, will defend any suit which may be brought against the City to the extent that it is based on a claim that the goods furnished through a contract/agreement infringes a United States patent, and in any such suit will pay those costs and damages which are attributable to such claims and finally awarded against the City.
- 7.5 Limitation of Remedies – Any remedies in the Proposer's Proposal, to include Agreement, License Product Agreement, Terms and Conditions, Literature, etc., that may be considered in agreement to waive the legal rights of the citizens of the City of Kingsport may be considered cause for rejection.
- 7.6 All agreements related to the purchase and sale of any product pursuant to this bid document will include the following conditions: "Notwithstanding anything in this section to the contrary, any provision of provisions of this Section will not apply to the extent they are (it is) finally determined by a court of competent jurisdiction, including Appellate review if pursued, to violate the laws or Constitution of the State of Tennessee."
- 7.7 By submission of a signed Proposal, the Proposer certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder.
- 7.8 All contracts or purchase orders issued for this award will be governed by the laws of the State of Tennessee. Arbitration is not permitted and if a dispute arises between the parties concerning any aspect of the contract or purchase order and it cannot be resolved by mutual agreement, any party may resort to resolution of the dispute by litigation in the state or federal courts for Kingsport, Sullivan County, Tennessee. The parties waive their right to a jury trial. Mandatory and exclusive venue and jurisdiction for any disputes shall be in state or federal courts for Kingsport, Sullivan County, Tennessee.
- 7.9 All contracts, purchase orders, and any documents or material obtained by the City may be subject to disclosure in whole or in part pursuant to the Tennessee Open Records Act set out in T.C.A. 10-7-503 et seq. without regard to any provision contained in the document declaring information confidential.

8. PROPERTY DAMAGE

- 8.1 Should the Contractor or his employees cause any damage to public or private property, the Contractor will be required to make repairs immediately.
- 8.2 The City may elect to make repairs or replacements of damaged public or private property and deduct the cost of such from moneys due or to become due to the Contractor under this contract with the City.

9. PAYMENT

- 9.1 Payment to the Contractor shall be made net thirty (30) days after all work specified by the Contract has been completed to the City's satisfaction, including all reports and submittals for that time period.

10. ASSIGNMENT

- 10.1 Neither party to the contract shall assign the contract or subcontract it as a whole without the written consent of the other, nor shall the Contractor assign any monies due or to become due to him/her hereunder, without the previous written consent of the City.

END OF SECTION

III. **LARGE WATER METER TEST AND EVALUATION SPECIFICATIONS**

The City of Kingsport is accepting bids for the on-site accuracy testing and evaluation of several large (3 inches and larger) water meter settings serving commercial and industrial customers. All bidders, herein after referred to as "Consultant", must comply with the specifications as outlined below:

1. **CONSULTANT QUALIFICATIONS**

- 1.1 Consultant must submit with return bid five (5) test and evaluation programs that have been completed by Consultant within the past year demonstrating expertise in performing said work. Evaluation report for each subject meter setting shall indicate:
 - A. General survey information noting customer contact, size, type and serial number of subject meter, location of subject meter, placement of control valves, condition of meter setting and any other information necessary to perform the field accuracy test.
 - B. Meter readings for subject meter both before and after test procedure, available line pressure and technicians performing work.
 - C. Subject meter test results noting rate of flow (in GPM), volume recorded for each subject meter measuring element, test meter volume, test meter accuracy at indicated flow rate and subject meter accuracy. Consultant is expected to utilize corrected accuracy technique of calculation to improve subject meter test results.
 - D. Number of tests performed for each meter will vary with size and type meter in service and depending upon available line pressure. All meter measuring elements will have a minimum of three (3) tests performed for each element and a minimum of one (1) test performed at each changeover point. Below are the minimum number of tests to be performed for each type large meter:
 - Class I.....Five (5) Tests
 - CompoundSeven (7) Tests
 - Fire Service Compound Two Register TypeEight (8) Tests
 - E. Performance analysis of subject meter indicating average accuracy of subject meter, segmented accuracy of subject meter (if applicable).
- 1.2 Meter Repair – Contractor will repair each meter that is determined to remain in service to proper operating condition and re-test to conform to all applicable AWWA Standards for repaired meters. In the event the meter repair exceeds 35 % of a new replacement meter the existing meter will be put back in-service and the City will further review replacement options.
- 1.3 Performance – Contractor shall perform all field testing and repair work without requiring assistance from City personnel.

- 1.4 Safety - Contractor shall be responsible for all traffic control and safety on site of work.
- 1.5 Replacement Meter Parts - Replacement meter parts used shall be warranted free from defects in materials and workmanship for a period of one (1) year. All replacement parts to be approved by the designated City representative.
 - A. Charges for replacement parts shall be at the manufacturer's printed catalog price plus a normal markup not to exceed 15% and to be approved by the designated City representative. Notwithstanding, the City may provide parts from its own stores or contracts.
- 1.6 Warranty – Each meter repaired shall be warranted to be free from defect in material and workmanship for a period of one (1) year after date of repair.

2. EQUIPMENT & PERSONNEL

- 2.1 Equipment utilized by the Consultant shall have an accuracy of 98.5% to 101.5% within a flow range of 1 GPM to 1,000 GPM, according to respective manufacturers published performance information. Test unit must be certified for accuracy by the manufacturer and only original manufacturers test units will be considered acceptable. Unit must be able to withstand pressures not to exceed 150 PSI.
- 2.2 Lead technician performing test and evaluation program must have a minimum of three (3) years large water meter testing experience and be factory trained to be qualified for test program. No less than two (2) technicians will be utilized at all times. All OSHA safety rules and practices will be followed.

3. SCHEDULING

- 3.1 The City will provide Consultant a list of large water meter customers and assistance in locating meter settings.
- 3.2 The Consultant will arrange a time with City customers that are convenient for their normal operation and will not create any unnecessary water outage or safety hazard.
- 3.3 The Consultant must be prepared to provide the testing service during off-hours and on weekends to accommodate customer needs.
- 3.4 Consultant will advise City on a daily basis of activity completed on the preceding day(s) and schedule of upcoming work.
- 3.5 **Consultant will include the Meter Asset ID # located on list on each individual Test Sheet.**
- 3.6 **Consultant must test the meters for Kingsport City Schools (October 12-16, 2026) and Sullivan County Schools (October 5-9, 2026) while out on Fall Break.**

4. SCOPE OF PROJECT

- 4.1 The City anticipates the test and evaluation of approximately 260 large water meters ranging from three inches (3") to twelve inches (12") in size. These meters are

serving business, commercial and industrial establishments within and around the City of Kingsport.

- 4.2 Meters to be selected are of numerous manufactures and will be of the turbine, compound or fire-service type. Any meters not having proper control valves or are lacking the ability to be field tested will be reported by the Consultant to the City and the City will make necessary alterations or authorize Consultant to make necessary alterations to accommodate testing.
- 4.3 All work is to proceed in a progressive manner and will be reported to the City within three (3) weeks of its completion.

5. EVALUATION OF PROPOSAL

- 5.1 The City will award the large water meter test and evaluation project to the lowest responsible bidder after full review of all Consultant qualifications.
- 5.2 No alternate bids or variance from these specifications will be allowed.
- 5.3 Consultant pricing provided to the City will be on a per unit basis and be inclusive of all travel, equipment and personnel expense; no charges other than those listed as the unit price on the bid sheet will be allowed.
- 5.4 Compensation for meter repair parts will be allowed on a case-by-case approval.
- 5.5 The Consultant shall begin large meter testing within thirty (30) days following the Notice to Proceed (NTP) or as otherwise mutually agreed upon based on project scheduling and coordination needs. The Consultant shall complete the project within the timeframe cited in their bid submittal.

6. MEASURE & PAYMENT

- 6.1 Payment terms are NET 30 days following submittal of approved invoice and reports as required and approved by the City.

7. NUMBER OF METERS TO BE TESTED

- 7.1 The approximate number of meters of each size to be tested and flat rate charged for testing only is as follows:

70 – 3 inch

74 – 4 inch

91 – 6 inch

23 – 8 inch

1 – 10 inch

1 – 12 inch

8. UNIT PRICE BIDS

- 8.1 It shall be understood that quantities listed are for bid prices only and the City reserves the right to alter the quantity of any meter size to best suit the need of the City.

9. CONTRACT RENEWAL OPTION

- 9.1 The contract will be awarded for a period of one (1) year with a renewal option on an annual basis in one (1) year increments up to three (3) years providing all terms, conditions and cost are acceptable to both parties. The City reserves the right to rebid at the end of any contract period.

END OF SECTION

APPENDIX A – BID PROPOSAL FORM

Testing and Repair of Large Water Meters

METER TESTING

BID ITEM	QUANTITY	UNITS	UNIT PRICE (\$/UNIT)	TOTAL BID ITEM PRICE (\$)
3 inch meter testing	70	Each		
4 inch meter testing	74	Each		
6 inch meter testing	91	Each		
8 inch meter testing	23	Each		
10 inch meter testing	1	Each		
12 inch meter testing	1	Each		
TESTING TOTAL PROPOSAL PRICE				

METER REPAIR

BID ITEM	QUANTITY	UNITS	UNIT PRICE (\$/UNIT)	TOTAL BID ITEM PRICE (\$)
Repair & retest labor turbine meter	5	Each		
Repair & retest labor compound meter	10	Each		
Repair & retest labor Fire Service meter	4	Each		
Repair Parts		cost plus 15%		\$6,000.00
REPAIR TOTAL PROPOSAL PRICE				

**TESTING & REPAIR
TOTAL**

BID VERIFICATION

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

AUTHORIZED
SIGNATURE: _____

(Print Name and Title) _____ DATE: _____

THE BID PROPOSAL FORM MUST BE SIGNED TO BE VALID